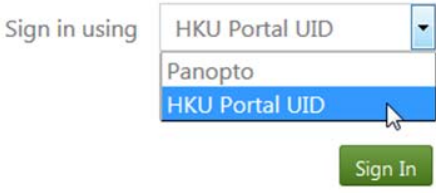
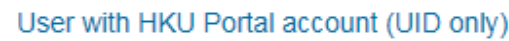

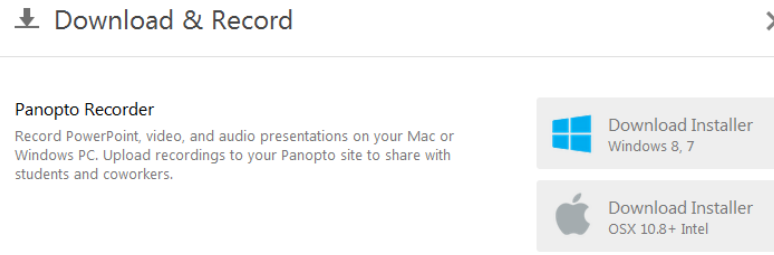

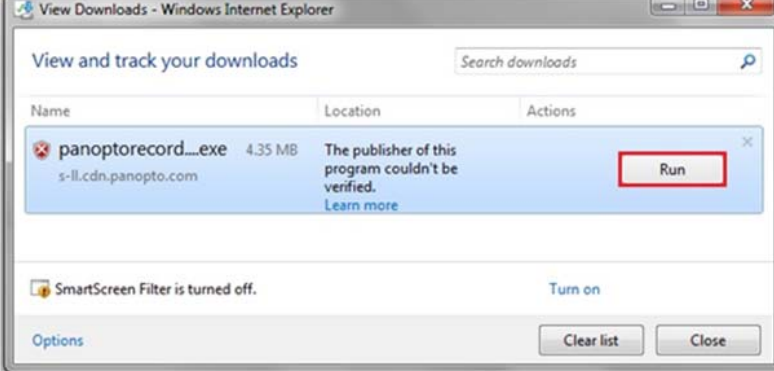

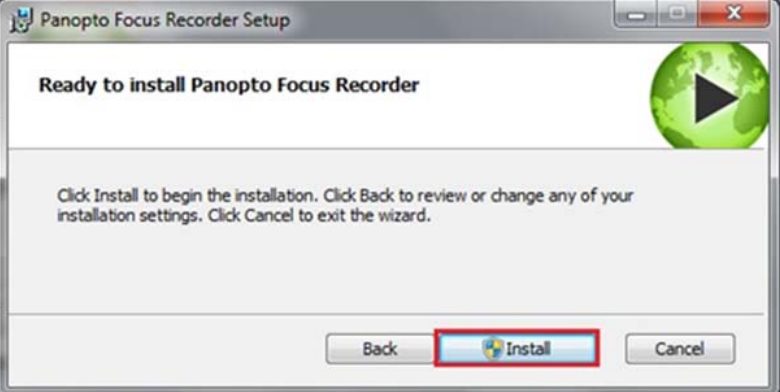



## To install Panopto recorder on your personal computer

**Note: Teachers or teaching support staff with “Teacher” or “Course Admin” role of a HKU Moodle course and students with authorized accounts can use Panopto recorder software.**

### Steps:

No.	Step	Screen Capture
1.	Open a browser and go to <a href="http://lecturecapture.hku.hk">http://lecturecapture.hku.hk</a>	
2.	Select “HKU Portal UID” to login to the Panopto account. Click “Log In”	
3.	Select “User with HKU Portal account (UID only)”. Login Panopto account by using UID and PIN.	
4.	Click “Download Recorder” button at the top right hand corner.	
5.	If you are a Windows user, click “Download Windows” to download the recorder. If you are a Mac user, click “Download OSX 10.6+ Intel” to download the recorder.	
6.	Click “Save” to save the .exe file.	
7.	Click “Run” to run the .exe file.	

No.	Step	Screen Capture
8.	The Panopto Recorder will be installed on C drive, click <b>“Next”</b> .	 <p>The screenshot shows the 'Panopto Focus Recorder Setup' window at the 'Destination Folder' step. It prompts the user to click 'Next' to install to the default folder or 'Change' to choose another. The default installation path is 'C:\Program Files (x86)\Panopto\Focus Recorder\' and the storage location for recorded content is 'C:\PanoptoRecorder\'.</p>
9.	Click <b>“Install”</b> to start the installation.	 <p>The screenshot shows the 'Panopto Focus Recorder Setup' window at the 'Ready to install Panopto Focus Recorder' step. It instructs the user to click 'Install' to begin, 'Back' to review settings, or 'Cancel' to exit. The 'Install' button is highlighted with a red box.</p>
10.	After the installation, select <b>“Log in with HKU Portal UID”</b> , and select <b>“User with HKU Portal account (UID only)”</b> to log in the Panopto recorder by filling in the your <b>UID</b> and <b>PIN</b> .	 <p>The screenshot shows the Panopto login interface. Under 'Choose how to sign in:', the 'Log in with HKU Portal UID' option is selected and highlighted with a red box. Below this, there are input fields for 'Server Address' (pre-filled with 'lecturecapture.hku.hk'), 'Username', and 'Password'. A 'Remember Me' checkbox is checked, and a 'Log In' button is at the bottom right.</p>