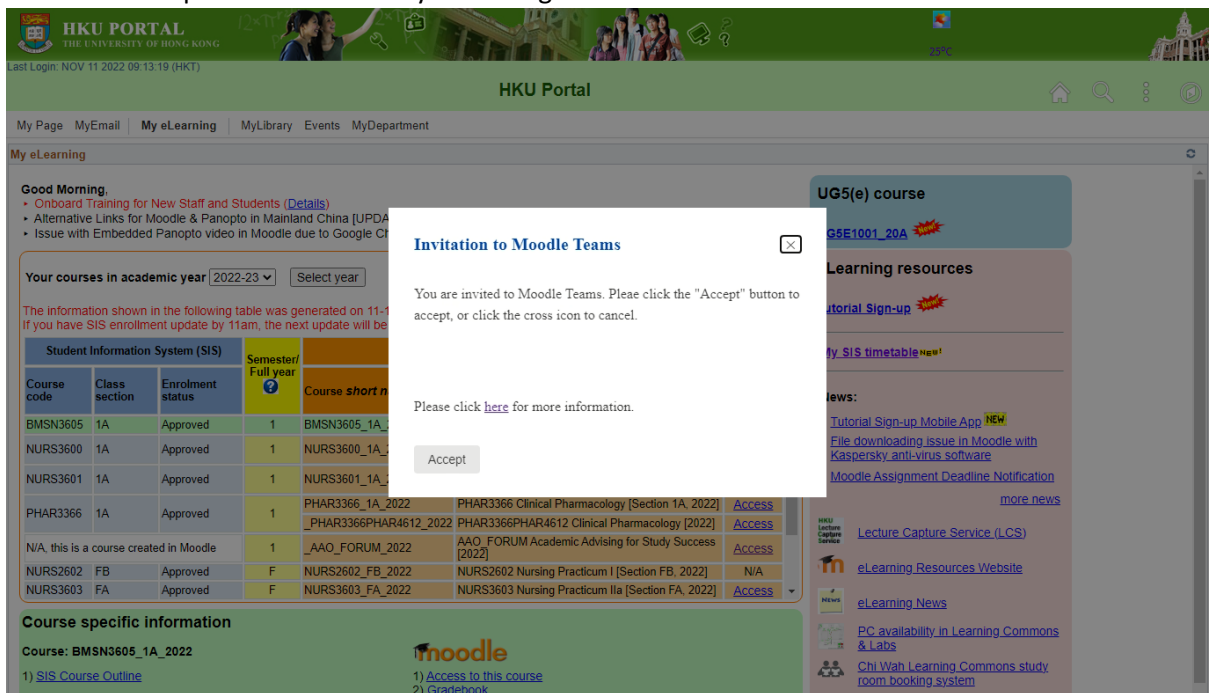


Student user guide

1. Click the "Accept" button in the My eLearning tab



The screenshot shows the HKU Portal My eLearning interface. A modal dialog box titled "Invitation to Moodle Teams" is displayed in the center. The dialog contains the following text:

Invitation to Moodle Teams

You are invited to Moodle Teams. Please click the "Accept" button to accept, or click the cross icon to cancel.

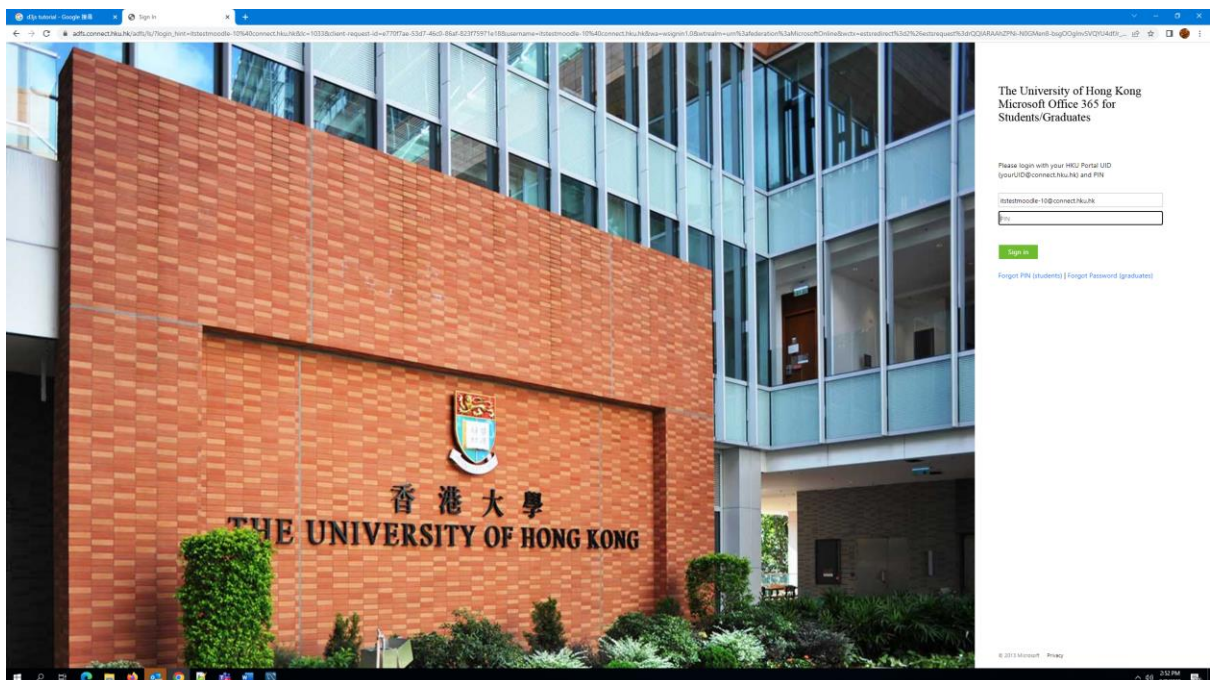
Please click [here](#) for more information.

The background page shows the "My eLearning" section with a "Good Morning" message, a "Your courses in academic year" dropdown set to "2022-23", and a table of course information.

Course code	Class section	Enrolment status	Semester/ Full year	Course short n
BMSN3605	1A	Approved	1	BMSN3605_1A_
NURS3600	1A	Approved	1	NURS3600_1A_
NURS3601	1A	Approved	1	NURS3601_1A_
PHAR3366	1A	Approved	1	PHAR3366_1A_2022
N/A, this is a course created in Moodle				1
NURS2602	FB	Approved	F	NURS2602_FB_2022
NURS3603	FA	Approved	F	NURS3603_FA_2022

Below the table, there is a "Course specific information" section for course BMSN3605_1A_2022, with links for "SIS Course Outline", "Access to this course", and "Gradebook".

sign in the Microsoft page with the student connect account, e.g. studentA@connect.hku.hk,



The screenshot shows a Microsoft Office 365 sign-in page for The University of Hong Kong. The page features a large background image of a modern brick building with the university's name in Chinese and English. On the right side, there is a sign-in form with the following text:

The University of Hong Kong
Microsoft Office 365 for
Students/Graduates

Please sign with your HKU Portal UID
(yourUID@connect.hku.hk) and PIN

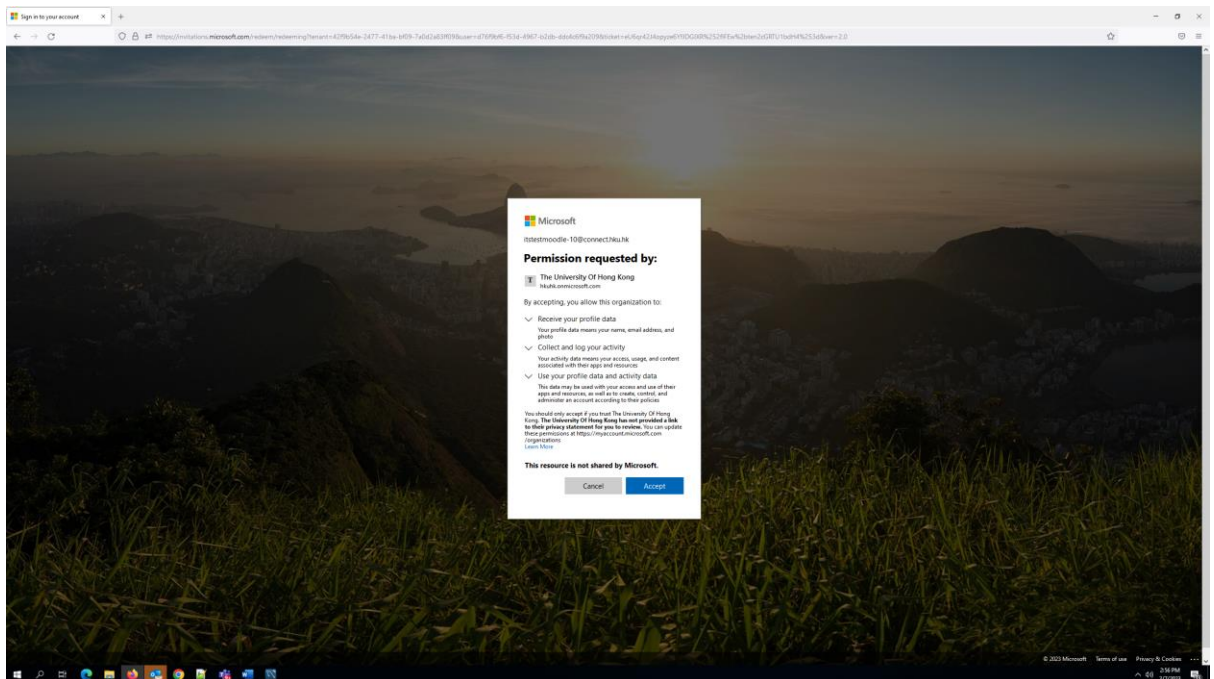
Enter your Portal UID
yourUID@connect.hku.hk

Enter your PIN

[Forgot PIN \(Students\)](#) | [Forgot Password \(Graduates\)](#)

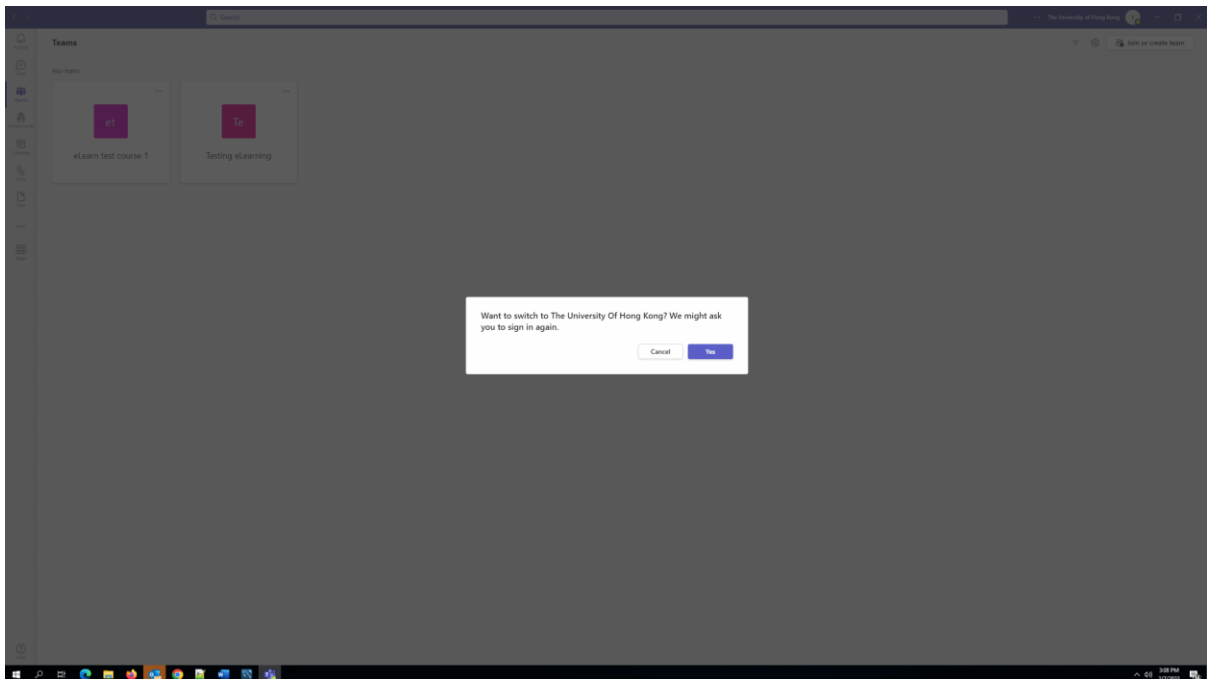
© 2013 Microsoft. Privacy

and click the “Accept” button to complete the invitation redeem.

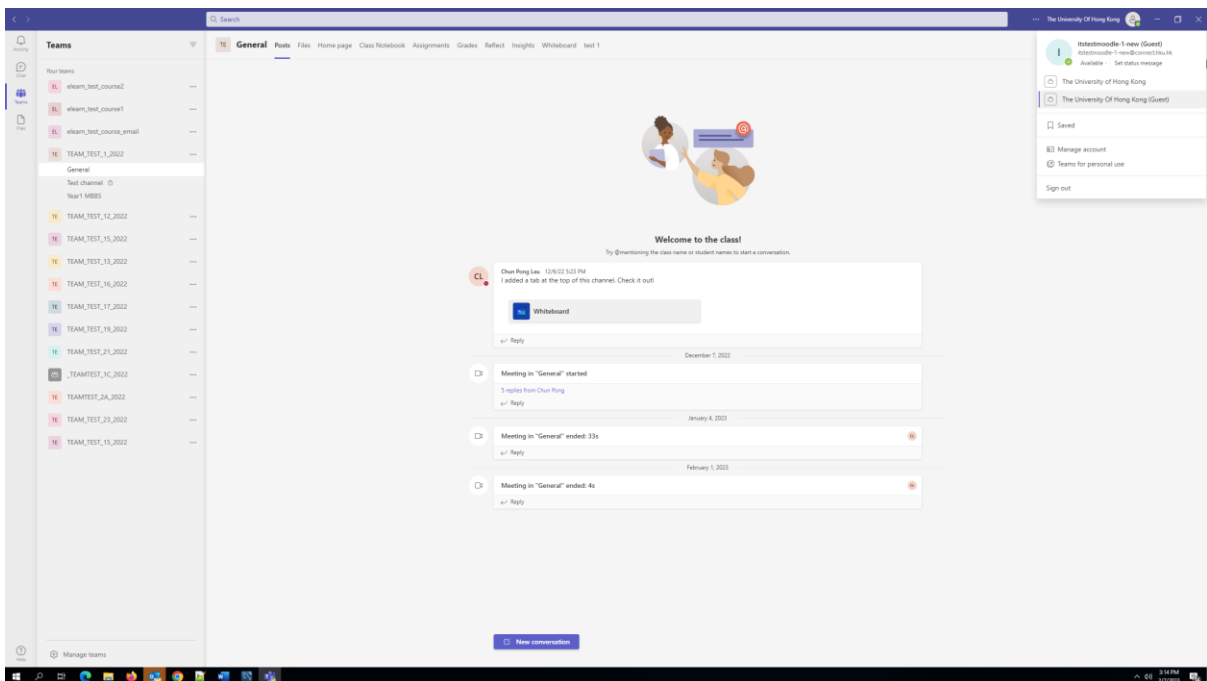


2. Go to the “MS Teams” block in a Moodle course,
 - a) Click the “Open team” link to go to the corresponding team site. If you have not signed in to any Microsoft app before, you will be asked to login Teams and please login with your student connect account, e.g. studentA@connect.hku.hk.

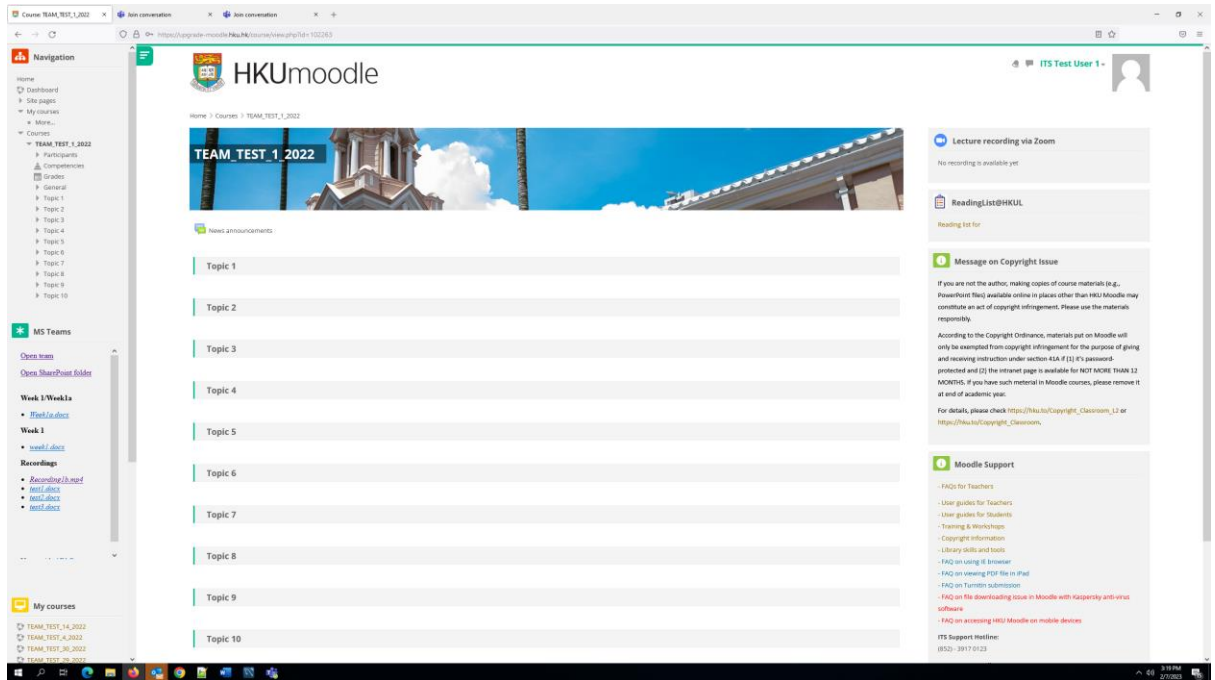
If you see the following screen, please click “Yes”.



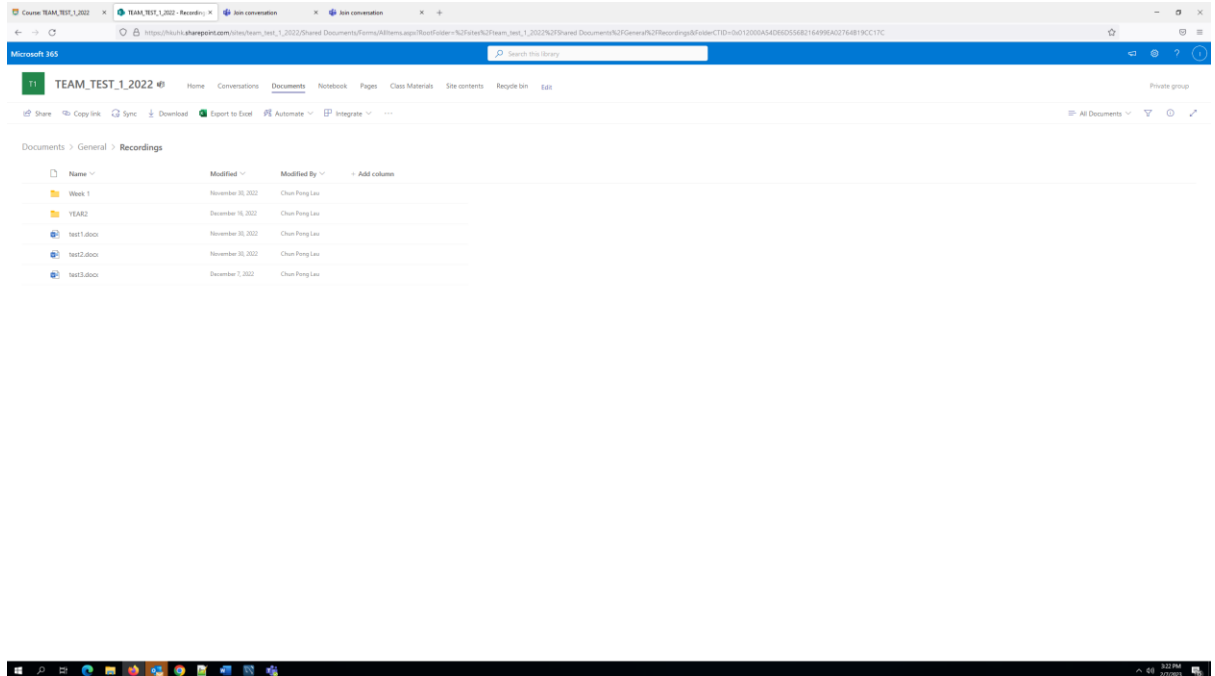
Or you can switch to the “The University of Hong Kong (Guest)” manually anytime in Teams to see the Moodle team sites.



b) You can see the video files in the Moodle “MS Teams” block



Or click the “Open SharePoint folder” link in the Moodle “MS Teams” block to open the SharePoint site



Or click the “Files” tab in the Team site and then go into the “Recordings” folder

