

Transcript for video tutorial on adding questions to question bank

In this video, you will learn how to add questions to question bank.
In the course homepage, click "Question bank" on the left hand side.
Click "Categories".
Create a new category for the questions.
Enter the name of the new category.
Click "Add category".
Click "Questions" on the left hand side to add questions to the question bank.
Select the category you would like to add questions from this pull down box.
Click "Create a new question".
For example, I am going to add a True/False question,
select "True/False".
Click "Next".
Type the question name and the question text.
For the item "Correct answer", choose the correct answer from this pull down box.
Click "Save changes" to save the question.
We click "Create a new question" again to add another question to this category.
We add a "Multiple choice" question this time.
Click "Next".
Enter the name and the question text.
For the item "One or multiple answers?"
We select "One answer only", it means only one correct answer for this question.
We enter the answer of choice one in this box.
Choice one is not a correct answer, so for the item "Grade", we can set it to "None".
We enter the answer of choice two in this box.
Choice two is not a correct answer, so for the item "Grade", we can set it to "None".
We enter the answer of choice three here.
Choice three is the correct answer, so for the item "Grade", we can set it to "100%".
We can add more choices below by clicking "Blanks for 3 more choices".
Teachers can add some feedback here.
For the item, "Penalty" for each incorrect try, we can set it to "0%", so no penalty for the incorrect try.
Click "Save changes" to save the question.